

# IMMUNISATION IN CHILDREN'S AND YOUNG PEOPLES SERVICES GUIDELINES

<b>Guideline Reference</b>	G310
<b>Version Number</b>	6.1
<b>Author/Lead Job Title</b>	Carol Clark - Immunisation Co-ordinator Reviewed (August 2022): Denise Purdon - ISPHNS Clinical Team Leader
<b>Date of Last Changes (This Version)</b>	12 <sup>th</sup> October 2022
<b>Date of Next Review</b>	October 2025
<b>Ratified by: Committee OR Business Unit Head Date:</b>	Drug and Therapeutic Group 29-09-22 Physical Health and Medical Devices Group. 12 <sup>th</sup> October 2022

**VALIDITY – Guidelines should be accessed via the Trust intranet to ensure the current version is used.**

## CHANGE RECORD

Version	Date	Change details
1.00	09.11.2010	ERYPCT guideline CP72
2.00	04.02.2013	This document replaces the ERYPCT 'Legacy' policy CP50 which is covered in the Green Book and the 'Legacy' guidelines CP72.
3.00	27.08.2015	This document replaces Immunisation Guidelines G310 and reflects current practice.
4.00	07.03.2017	This document replaces all previous versions and reflects current practice
5.00	19.05.2017	This document replaces all previous versions and reflects current practice
5.1	08.01.2018	This document replaces all previous versions & reflects recent procedural changes Review date set Sept 18 due to potential changes in schedules.
6.0	29.07.2019	Minor amendments on pages 3 and 14 in relation to PGD competency booklet and annual audit.
6.1	12.10.2022	Minor amendments removing references to core school-based immunisation programme for which ISPHNS are no longer commissioned to provide and deletion of flow charts in respect of ordering vaccines and obtaining consent which is the responsibility of the school-based immunisation service provider Title amended as per DTG 29-09-22. Approved by PHMD 12-Oct 2022.

## Contents

1. INTRODUCTION .....	3
2. SCOPE .....	3
3. PROCEDURES.....	3
4. REFERENCES/DEFINITIONS.....	5
5. RELEVANT POLICIES/PROCEDURES/PROTOCOLS/GUIDELINES .....	6

## 1. INTRODUCTION

The Trust's Children and Young People's Services (i.e., ISPHNS School Nursing and Health Visiting Teams) will promote the current Immunisation programmes to the pre and school aged population and be prepared to contribute to the delivery of vaccines in case of outbreak of disease or pandemic. The ISPHN service and CLA (Children Looked After) Team will actively promote the uptake of immunisations through Health Promotion, both planned and opportunistic in schools.

## 2. SCOPE

The ISPHN Service Manager, supported by ISPHNS Clinical Team Leader is responsible for the strategic planning in conjunction with the current school-based immunisation provider

This guideline applies to the Trust's Children and Young People's Services Integrated Specialist Public Health Nurse (ISPHN) and Registered Nurses (RN) delivering vaccines during disease outbreak or pandemic.

All eligible young people in secondary education schools, colleges, and community clinics, who have valid consent, will be offered mass vaccination as per current NHS National Schedule.

## 3. PROCEDURES

It is expected that all ISPHN School Nurses and Public Health Nurses will ensure compliance with relevant training to ensure pandemic ready status. All ISPHN, School Nurses and Public Health Nurses must have completed:

- The online training program provided by the NHS e-Learning Core Learning Unit and face-to-face initial training: Humber Teaching NHS Foundation Trust Immunisation Study Day.
- Paediatric and adult basic life support and the management of anaphylaxis must be completed annually as part of mandatory training.
- PGD competencies as Trust Patient Group Directions (PGD) Policy – to complete one off face-to-face training and complete PGD competency booklet- to be reviewed at PADR annually.

ISPHNS Clinical Team Leaders will retain a paper copy of the PGDs related to immunisations which are kept in the Medicines Management File. In addition to this the PGDs are available on the Intranet at [PGDs and Protocols \(humber.nhs.uk\)](https://www.humber.nhs.uk/pgds-and-protocols)

The immunisation co-ordinator from the school-based immunisation provider are responsible for ordering enough appropriate vaccines, as per National Immunisation

Schedule via agreed method of procurement. The school-based immunisation provider are responsible for distribution and collation of vaccine consent forms either electronically or in paper format. The immunisation co-ordinator from the school-based immunisation provider will agree the date and time of sessions with all schools, ensuring the schedule of vaccine dosage intervals is adhered to. They are also responsible for completion of a risk assessment.

Immunisation sessions will be led by a member of staff from the school-based immunisation service. This will include the delegation of roles and responsibilities and ensuring that the current 'Immunisation against Infectious Diseases' (Green Book) is available for reference along with this document. There must be a PGD for all vaccinations offered at the session and all immunisers must have read and signed the relevant PGD prior to the session commencing or before they begin immunising. The Green Book updates are available online at: [Immunisation against infectious disease - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

An anaphylaxis box (for emergency use) will be available at every immunisation session, and it is the responsibility of the school -based immunisation provider to provide this and along with all other equipment required.

The session lead, from the school-based immunisation provider is responsible for overseeing the maintenance of the cold chain during the session as per National Protocol.

Prior to administration of the vaccination the immuniser must check the consent form has been completed and includes a signature of the parent/guardian. In the absence of a signed consent every effort should be made to contact a parent/guardian and involve them in the decision-making process. If this is not possible then consideration needs to be given to deferring the immunisation until such time as discussion with the parent/guardian can take place.

If a parent/guardian refuses to give consent or the immuniser is unable to contact them and following discussion with the young person they wish to be immunised, then immunisation should be considered. This is in line with the Consent to Treatment Department of Health guidelines and providing the pupil is assessed as being competent (according to Gillick Competency) they can self-consent using the appropriate documentation. A verbal consent obtained from a parent/guardian or from the young person, should be clearly documented as such on the consent form (see the consent process for the immunisation of school aged children).

The immuniser should assess the vaccine to be administered using current NHS National Schedule. The immuniser should assess the young person's fitness to receive a vaccination and review the consent form in respect of general health and vaccination history. The preparation and administration of the vaccine should be undertaken with careful consideration to the young person's anxiety, comfort, and well-being.

Safe disposal of used vaccination consumables is completed in line with the Trust's Safe and Secure Handling of Medicine Procedures (SSHMP).

Post vaccination verbal and written information (the vaccine patient information leaflet) is offered to the pupil prior to their return to the classroom. Any pupil requiring a recovery period should be assessed and retained in the recovery area. This should be recorded on the consent form. Should a child faint the immuniser must attempt to inform their parent/guardian, whether the child has recovered enough to resume their school day. The immuniser must also inform first aid trained school staff.

In the event of any adverse event or reaction to the vaccine the nurse must ensure the clients safety, giving the appropriate first line treatment and securing further health care as required. The immunisation session lead or the nurse who administered the vaccine must also ensure the child's parent/guardian has been informed or ensure school staff have informed them. The Yellow Card Scheme reporting process will be completed at. [Yellow Card | Making medicines and medical devices safer \(mhra.gov.uk\)](https://www.mhra.gov.uk/yellowcard)

Additionally, the immuniser should complete the Trust's reporting procedure: [Datix \(humber.nhs.uk\)](https://www.humber.nhs.uk/datix)

The school-based immunisation provider is responsible for ensuring the documentation of all immunisations onto the child's electronic record.

#### **4. REFERENCES/DEFINITIONS**

Anaphylaxis and Resuscitation guidance: <https://www.resus.org.uk/anaphylaxis/> and [Adult basic life support Guidelines | Resuscitation Council UK](https://www.resus.org.uk/adult-basic-life-support-guidelines/)

Gillick Competency: Gillick v. West Norfolk and Wisbech Area Health Authority and Department of Health and Social Security. London, House of Lords. 1985

Giving injections to children and adults: <http://www.immunize.org/catg.d/p2020.pdf> and <http://www.immunize.org/catg.d/p2020a.pdf>

Immunisation against infectious disease, accessed [29.07.2019]: <https://www.gov.uk/government/collections/immunisation-against-infectious-disease-the-green-book>

Immunisation NHS Core Learning: [Immunisation - elearning for healthcare \(e-lfh.org.uk\)](https://www.e-learning-for-healthcare.org.uk/)

National Minimum Standards for Immunisation Training: [National minimum standards and core curriculum for immunisation training for registered healthcare practitioners \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/611117/national-minimum-standards-and-core-curriculum-for-immunisation-training-for-registered-healthcare-practitioners.pdf)

NICE guidance: Vaccine uptake in under 19s: <https://www.nice.org.uk/guidance/qs145>

NICE guidance Infection: Prevention and control of healthcare-associated infections in primary and community care: <http://www.nice.org.uk/guidance/cg139/chapter/guidance>

NICE guidance Patient Group Directions: <http://www.nice.org.uk/guidance/mpg2>

NMC The Code for nurses and midwives: <http://www.nmc.org.uk/standards/code/>

Reference guide to consent for examination or treatment Second edition July 2009:  
[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/138296/dh\\_103653\\_1\\_.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/138296/dh_103653_1_.pdf)

Supporting the delivery of immunisation education:

[RCN Supporting the delivery of immunisation training.pdf \(immunisationsuk.co.uk\)](#)

The Routine Childhood Immunisation Schedule from February 2022:

[Routine childhood immunisations schedule from June 2020 \(publishing.service.gov.uk\)](#)

Yellow card scheme: [Yellow Card | Making medicines and medical devices safer \(mhra.gov.uk\)](#)

## **5. RELEVANT POLICIES/PROCEDURES/PROTOCOLS/GUIDELINES**

[Caldicott and Data Protection Policy](#)

[Hand Hygiene Policy](#)

[Inoculation Accident \(humber.nhs.uk\)](#)

[Patient Group Directions Policy](#)

[Resuscitation Policy](#)

[Risk Management Strategy 2021-2024.pdf \(humber.nhs.uk\)](#)

[Safe and Secure Handling of Medicines Procedures Proc431.pdf \(humber.nhs.uk\)](#)

[Waste Management Policy](#)